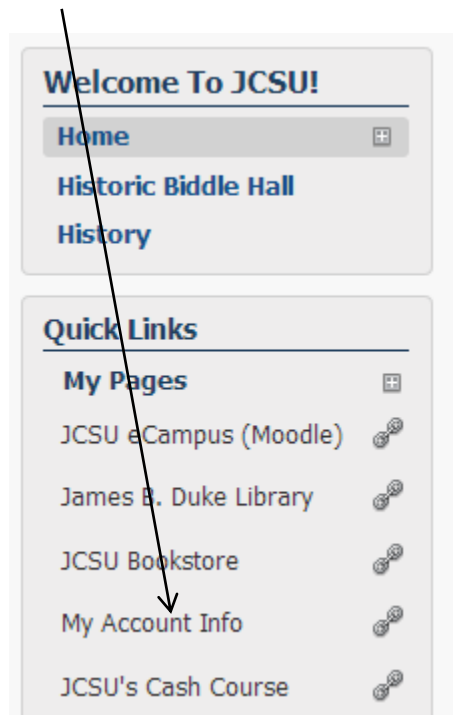


[How to apply for a JCSU Payment Plan](#)

- Go to <https://my.jcsu.edu>
- From the HOME screen, enter your User Name and Password (in the top right hand corner of the screen)



- Once you are logged in, click on MY ACCOUNT INFO from the Quick Links on the left hand side of the screen.



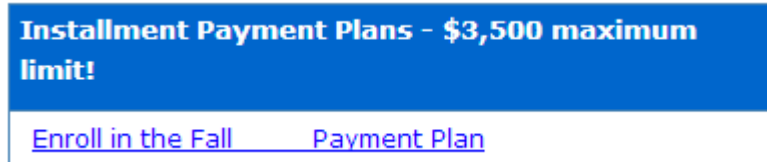
- From the MY ACCOUNT INFO page, Look for the Option to MAKE A PAYMENT (see below)

Pay Using CASHNet

[Make a Payment](#)

All major credit cards are accepted.

- Once you click on MAKE A PAYMENT, Look for the INSTALLMENT PAYMENT PLANS (*see example below*) on the right hand side of the screen.



- Click the link blue hyperlink **ENROLL IN THE FALL 20xx PAYMENT PLAN**. Once you have clicked the link, you will be directed to the Payment Plan Terms and Agreement page.

PLEASE NOTE THE FOLLOWING:

- The maximum amount allowed on the payment plan is **\$3500**.
 - The Student Account Office will verify the required down payment has been made and the payment plan terms and conditions have been completed before giving Financial Clearance.
-
- After reading the terms and conditions, Click I AGREE TO THE JCSU TERMS AND CONDITIONS.
 - Enter your student ID number to sign and accept the terms and conditions of the payment plan.
 - Please print the page for your records by clicking ACCEPT (on the bottom, right hand corner of the page).
 - Enter your Full Name, Address, City, State, Zip and Email Address.
 - The following screen will ask you to confirm the information you just entered, do so by clicking CONFIRM.
 - You will be asked if you would like to automatically pay your installment bill each month-select one of the following options before continuing:
 - Yes, enter new credit card information
 - Yes, enter new electronic check information
 - No, I do not want to automatically pay.
 - Press CONTINUE
 - You should receive a confirmation page indicating you have completed the required information for applying for a payment plan. You will be presented with the option of RETURNING TO YOUR ACCOUNT PAGE.
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- PLEASE NOTE THE FOLLOWING:**
- The maximum amount allowed on the payment plan is **\$3500**.
 - The Student Account Office will verify the required down payment has been made and the payment plan terms and conditions have been completed before giving Financial Clearance.